



All program transmittal: May 9 – May 13, 2016

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| Transmittal # | Issue date | Subject/Topic |
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| <u>APD-PT-16-016</u> | 5/13/16 | Assessing Safety for AFH Residents with Cognitive or Behavioral Impairments or Dementia - This policy clarifies expectations for the local licensing authority when it is conducting an inspection of the home for compliance with AFH rules. In particular, it directs licensors to assess home safety issues when residents may have cognitive or behavioral impairments including, but not limited to, diagnosed dementia. See transmittal for details. |
| <u>APD-PT-16-017</u> | 5/13/16 | Licensing Visits Pending Action to Terminate an APD Adult Foster Home License - This policy clarifies expectations for the local licensing authority when the termination of an adult foster home license is under way. See transmittal for details. |
| <u>APD-PT-16-018</u> | 5/13/16 | Use of Variances in Residential Program Settings - This policy provides the guidance to case management and licensing entities on when a variance for a DD residential service setting provider may be an appropriate action. See transmittal for details. |
| <u>APD-PT-16-019</u> | 5/13/16 | Procedure Change: MAGI Referral Application Processing - The procedure for mailing application materials to individuals referred to APD from Branch 5503 following MAGI closures, denials, or service requests has changed. A 539H should be mailed only if (and after) a completed and signed application has been submitted, the interview completed, and the branch has determined further information or documentation is required. The cover letter on the <u>ACA Procedure Document</u> is sufficient to include with the 539A application. See transmittal for details. |
| <u>APD-AR-16-031</u> | 5/13/16 | New APD Adult Foster Home License Templates - Effective immediately, when an APD adult foster home is ready to be issued an initial or renewed license, the Local |

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| | | Licensing Authority shall use the updated license templates; discontinue use of previous license templates. See transmittal for details. |
| <u>APD-IM-16-044</u> | 5/13/16 | 20 Hour Per Week Employment Services Planning Requirements for Vocational Rehabilitation Counselors, Service Coordinators, and Personal Agents - Attached are VR and ODDS guidance documents, issued May 6, 2016 and effective June 30, 2016, regarding the 20 hour per week planning standard for employment services. See transmittal for details. |
| <u>SS-PT-16-009</u> | 5/13/16 | Field Business Procedures Manual Update: Scanning and EDMS – <i>Self-sufficiency offices only</i> |
| <u>SS-IM-16-026</u> | 5/13/16 | ABAWDS who are participating in federal resettlement activities through IRCO - ABAWDs participating in training plans with a federal Refugee Resettlement Program at least half-time may be exempt from the time limit. See transmittal for details. |
| <u>SS-IM-16-027</u> | 5/13/16 | Summer Meal Program: 2016 SEBTC (Summer Electronic Benefits Transfer for Children) Project - For 2016, FNS Child Nutrition Program has selected all the school districts that previously participated and has added Josephine and Klamath counties to participate in the demonstration project this summer. The eligibility requirements for SEBTC are that the child is eligible to receive free or reduced-price school lunches, is 5 to 19 years of age and resided in one of the approved school districts. A letter will be sent to households that have been identified to receive SEBTC benefits in 2016. See transmittal for rules and details. |
| <u>SS-IM-16-028</u> | 5/13/16 | Statewide Policy Workgroup - The Statewide Policy workgroup met on April 20, 2016. The workgroup meets every other month and is a venue for policy staff to get input from field staff about potential or upcoming changes, and a place for each policy unit to share accuracy updates. Here is the first <u>accuracy hot topics</u> sheet TANF, ERDC and SNAP. See transmittal for details. |